

## Request for Proposals: Strategies Q&A

1. *Will each partner have its own contract with OCAP or will it be one contract for all managed by a fiscal agent?*

Each partner will have its own grant agreement with OCAP. However, each grant application must clearly convey how the applicant will work in a collaborative capacity to provide statewide training and technical assistance.

2. *Does a state university fit your definition of a not-for-profit agency?*

Yes. Applicants must submit proof of Not-for-Profit standing with the federal Department of the Treasury, Internal Revenue Service, by submitting a copy of their tax exempt status letter or either (a) a certification from the State of California, Office of the Secretary of State, or (b) a letter from the federal Department of the Treasury, Internal Revenue Service. In addition, no more than 10% of funding can be utilized for indirect (administrative) costs.

3. *Please provide clarification about the restrictions of character counts on the online forms. Document A. Narrative Report online states that the maximum upload is 10,000 characters, which is about 2-3 pages of text. B. Narrative in the RFA discusses a 2-page Problem Statement, a 10-page Implementation Plan, a 1-page Sustainability Plan, 1 page for Funding Maximization, 2 pages for Collaboration, and 1 page for Past Performance. The RFA states that each of the pages in B. Narrative should be uploaded to the Document A. Narrative online section—the maximum number of pages from B. Narrative will not fit into the Document A. Narrative online upload section limited to 10,000 characters.*

We apologize for the error. Document A – Narrative Report should include a 2-page Problem Statement, 10-page Implementation Plan, 1-page Sustainability Plan, 1-page Funding Maximization, 2-page Collaboration, and 1-page Past Performance (17 pages total). The revised form will be posted on the OCAP website before 5:00pm on 2/26/2016. Please proceed by drafting any responses required by the Form in Word, from which applicants should be able to copy/paste into the updated form with ease.

4. *Similar to the question in Number 1, the online Document F. Evaluation Plan limits the upload to 4,000 characters (about 1-2 pages of text), while the RFA states a maximum page limit of 5 pages, which would not fit in the electronic upload. Please clarify which requirements are correct, the character counts noted in the electronic forms or the maximum page limits noted in the RFA.*

We apologize for the error. The revised form Document F will be posted on the OCAP website before 5:00pm on 2/26/2016. Please proceed by drafting any responses required by the Form in Word, from which applicants should be able to copy/paste into the updated form with ease.

Document C ("Scope of Work") and Document G ("Applicant Qualifications") will also be modified for increased ease-of-use and the modified versions will likewise be uploaded to the OCAP website before 5:00pm on 2/26/2016.

5. *The RFA uses the language "applicant" in the RFA document and requires a collaborative effort of at least 2 partners. Does OCAP anticipate that collaborative applicants will develop and submit a joint scope of work for all activities or separate scopes of work for each collaborative partner?*

Separate scopes of work should be submitted and clearly make the link to convey how the applicant will work in a collaborative capacity to provide collaborative training and technical assistance statewide.

6. *Should applicants submit one budget for all collaborative partners or separate budgets aligned with scope of work activities for each partner?*

Each partner should submit an individual budget. When combined, the partners' budgets should not to exceed the total amount allotted yearly.

7. *Will OCAP develop separate grant contracts for each collaborative partner?*

Each partner will have a grant agreement with OCAP. However, each grant application should still clearly make the link to convey how the applicant will work in a collaborative capacity to provide collaborative training and technical assistance statewide.

8. *Does OCAP anticipate development of one shared scope of work, one contract, and one budget developed with a lead partner and sub-contracts to other partners?*

Separate scopes of work and budgets should be submitted to apply for the RFA. Each partner will have a separate grant agreement with OCAP. The scope of work should clearly make the link to convey how the applicant will work in a collaborative capacity to provide collaborative training and technical assistance statewide.

9. *Is the 10% indirect rate a firm percentage or is there an opportunity to negotiate the indirect rate, based on actual indirect costs allocated to the project (up to 15%)?*

In accordance with the Child Abuse Prevention and Treatment Act (CAPTA) and the Community-Based Child Abuse Prevention (CBCAP) funding guidelines, only 10% of funding may be for indirect costs <http://www.cdss.ca.gov/ocap/PG4729.htm>.

*10. Is there an opportunity to apply an organization's federally calculated and approved indirect rate to this project?*

No. In accordance with CAPTA and CBCAP funding guidelines, only 10% of funding may be for indirect costs <http://www.cdss.ca.gov/ocap/PG4729.htm>.